

2024 NYC Coastal Storm and Flood Planning Activities

Beginning January 2024, NYSDOH, Office of Health Emergency Preparedness (OHEP) is initiating its 2024 Coastal Storm and Flood planning activities. The coastal storm and flood planning activities outlined below are required for HCFs **annually** and must be completed by **March 31, 2024**.

A copy of the Dear Administrator Letter (DAL) and 2024 Coastal Storm and Flood Planning Activities and Timeline Notice sent to all NYC HCFs can be found in **Appendix 2**. These documents include further details about required 2024 Coastal Storm & Flood planning activities.

This document is intended to support facilities in completing all required components of the FEPA. The FEPA includes multiple screens that must be completed by all healthcare facilities. A summary of required activities and FEPA components are included below.

Activity:	Required of:
1. Assign staff - to the Facility Evacuation Planning Coordinator Role in Health Commerce System (HCS) Communications Directory <i>(done by a facility HCS Coordinator)</i>	ALL NYC HCFs
2. Review/update and submit - all data in the Critical Asset Survey in the HERDS application on the HCS	ALL NYC HCFs
3. Review/update and submit - all data on the Population to Evacuate (PTE) Screen in the FEPA	ALL NYC HCFs
4. Review/update and submit - all previously documented or newly arranged, Send-Receive Arrangements in the FEPA	ALL NYC HCFs
5. Review/update and submit - the Request for SiP Screen in the FEPA <u>ONLY if requesting to SiP</u> - review/update and submit all data on the Request for SiP Screen in the FEPA	FACILITIES IN DESIGNATED NYC EVACUATION ZONES, <u>ONLY</u>
6. Review and submit - the 2024 FEPA Coastal Storm Planning Attestation	ALL NYC HCFs