|  |  |  |
| --- | --- | --- |
| Full facility name: | Date of test: | Test Completion Date: |
| Overall organization/project AIM: |
| What is the objective of the test? |

**PDSA WORKSHEET**

Do

Study

Act

Plan

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **PLAN:**Briefly describe the test:How will you know that the change is an improvement?What driver does the change impact? What do you predict will happen?**PLAN**

|  |  |  |  |
| --- | --- | --- | --- |
| List the tasks necessary to complete this test (what) | Person responsible (who) | When | Where |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |

Plan for collection of data:  | **DO:** Test the changes.Was the cycle carried out as planned? ⁪ Yes ⁪ NoRecord data and observations.What did you observe that was not part of our plan?**STUDY:** Did the results match your predictions? ⁪ Yes ⁪ NoCompare the result of your test to your previous performance: What did you learn? **ACT:** Decide to Abandon, Adapt, Adopt Abandon: Discard this change idea and try a different one.

|  |  |
| --- | --- |
| Adapt: Improve the change and  |  |
| continue testing plan. Describe what you will change in your next PDSA: |
| Adopt: Select changes to implement on a larger scale and develop an implementation plan and plan for sustainability |
| If you plan to adopt, what plans do you have for your next 2 - 3 PDSA cycles |

 for follow-up tests and implementation: |