**Case Review Tracking Tool**

This tool, which should be completed on a monthly basis by hospital, nursing home(s) or home health care teams, tracks the number of cases reviewed, summarizes the issues identified from the case review process, and helps determine changes that need to be implemented, next steps and action items, and the parties responsible for implementing change.

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Month/Year: # of Cases Reviewed:

Facilities/Organizations Present:

Participants Present:

**Summary of Issues Identified:**

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**Summary of Changes to be Implemented:**

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**Next Steps/Action Items:**

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**Parties Responsible for Implementing Change:**

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