

**APPENDIX D: ISOLATION AND DETENTION CAPACITY
WORKPLAN AND BUDGET
Project Period January 1, 2004 – August 31, 2004**

I. Program Proposal

The Program Proposal is a clear, concise narrative that addresses the following:

a. Experience

Describe the successful relevant experience of the hospital, each proposed sub-contractor if any, and the proposed key staff that would be involved with this program. In addition:

- 1) Attach a listing of (at least 3) relevant references, including the name of the reference entity, a brief statement describing the relationship between the hospital or proposed sub-contractor, as applicable, and the reference entity, and the name, title and telephone number of a contact person at the reference entity, for the hospital and each proposed sub-contractor, if any.
- 2) Attach for each key staff position a resume and/or description of the qualifications that will be required.

b. Organizational Capability

Demonstrate the hospital's organizational (i.e., programmatic, managerial and financial) capability to carry out the program. In addition, attach a chart showing where the proposed program will fit into the hospital's organization.

c. Program Approach

- 1) Describe in detail how the hospital will achieve the deliverables requested in the *New York City Bioterrorism Hospital Planning Program Request for Proposals, Section III.D: Isolation and Detention Capacity*. The assumptions stated within this RFP regarding program approach represent what the DOHMH believes to be the best program approach. However, hospitals are encouraged to propose a program approach that they believe will best fulfill the agency's program goals and objectives. Hospitals may also propose more than one program approach. However, if an alternative program approach affects other areas of the proposal such as experience, capability or price, that alternative program approach must be submitted as a complete and separate proposal providing all the information specified in this Appendix D and Section III.D of the RFP.
- 2) Demonstrate that the hospital's proposed program approach will fulfill the agency's program goals and objectives for the NYC Bioterrorism Hospital Planning Program Section III D.

III. Price Proposal

Hospitals are encouraged to propose innovative payment structures. The agency reserves the right to select any payment structure that is in the City's best interest. For the purposes of comparison, hospitals should submit a Price Proposal that meets the standards of Section III.D.

a. Proposed Pricing

The Price Proposal should include each of the following for providing the deliverables outlined in Section III.D.

- 1) The proposed total offering price
- 2) The proposed line item budget.