

**PROTOCOL FOR SUBMITTING ENVIRONMENTAL
SAMPLES FOR LABORATORY TESTING
(Dry material only)**

Packaging Material Needed

Three zip lock bags per specimen

Biohazard label

Chain of Custody Form

One gallon paint can with lid, or a small plastic container with a secure lid

Procedure for Packaging

With the appropriate precautions, place the suspected environmental material in the zip lock bag and seal **completely**

Place the zip lock-sealed envelope in a 2nd zip lock bag and seal **completely**

Place the double sealed zip lock in a 3rd zip lock bag and seal **completely**

Affix a Biohazard tape on the outer zip lock bag

Place the triple bagged sample into the airtight container and seal container **firmly**

Affix a Biohazard label on the outer seal

Fill the chain of custody form and place around the container with a rubber band

Place the container in a plastic bag and seal

Affix on the outer plastic bag a Biohazard label

Sample Size/Number

A single sample per incident is adequate

Minimal amount of material is necessary -- no more than a few ounces; in the case of a letter or envelope, package the whole item

Responsibility for Transport

Local law enforcement is responsible to arrange for specimen transport